



**INTERNATIONALE KOMMISSION DER DETEKTIV-  
VERBÄNDE**

**INTERNATIONAL FEDERATION OF ASSOCIATIONS  
OF PRIVATE DETECTIVES**



**MINUTES of Committee Meeting 2014**

**Minutes of Executive Meeting of the Internationale Kommission der Detektiv  
Verbande held at the AG2R la Mondiale, Paris, on Friday the 18<sup>h</sup> April 2014**

- 1 Welcome by Jean-Emmanuel Deryn, President of SNARP the host IKD member.
- 2 Introduction and welcome by the Secretary General – attendees and apologies are set out in the list annexed hereto as “A”. There were some 15 members represented with an additional 9 guests. The board in attendance were:
  1. Tony Imossi – Secretary General (SG)
  2. George Hirtl – Vice Secretary General (VSG)
  3. Markus Wegst – Treasurer
- 3 Two applications for membership were then considered.
  - a. The delegate for the Ukraine provisional member, Alexandre Shmagaylo, VP of AUPD gave a short address about the AUPD and the situation in Ukraine, in support of the AUPD application for membership to be ratified. The members represented voting in favour and AUPD membership was duly ratified.
  - b. Gabriel Pintilie the President of the provisional Romanian member organisation, PDPR, gave a short address supporting the ratification of the PDPR membership. The members represented voting in favour and PDPR membership was duly ratified. Maria Bambaru had written to the Executive supporting the PDPR application but raising question whether multi representations from a single state. The SG expressed the view that the members voted on general policy matters and felt that the only issue that could arise is where two delegates from the same state providing conflicting information and this could no doubt be



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resolved on further enquiry.

- 4 Minutes of the Committee meeting held on 26<sup>th</sup> April 2013 in London were proposed as a true record by George Hirtl and seconded by David Sanmartin, the proposal was carried.
- 5 There were no matters arising from the Minutes.
- 6 The SG gave a detailed presentation on brief outline of IKD activities.
- 7 VSG gave a brief outline of his numerous meetings and presentations. The issue over IKD meetings registration fees was raised and it was pointed out that the IKD does not make such charge. The host provides a meeting room and refreshments for the IKD, free of charge, but imposes a charge to cover the costs for any social events the delegates may choose to attend.
- 8 To consider the income and expenditure accounts for the year ending 31<sup>st</sup> December 2013 and to adopt the accounts together with the Reports of the Treasurer and Auditor. The Treasurer's Report was proposed as accepted by David Sanmartin, seconded by Jean Schmitt and carried. Uffe Bodeholt, the appointed Auditor, reported in support of the Accounts presented and commented that all expenses were in order. The Report of the Treasurer is annexed hereto as "**B**".
- 9 To consider the Reports of the Member Associations. Such Reports that had been submitted are published and remain available for download from the IKD web site. The VSG thanked delegates present who had all submitted their respective reports.
- 10 Marketing:
  - a. Maria Bambaru opened the discussion on behalf of the Marketing



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Committee by reference to the letter from CEPLIS, annexed hereto as "C". The SG reminded delegates there are two organisations, CEPLIS and CoESS. These are two different organisations with whom the IKD has separate dialogue. Mr Claude Tarlet of CoESS was to have addressed delegates at the meeting but was unable to attend. He did however arrive late at the drinks reception the previous evening and gave his apologies. The SG stated that we should keep dialogue open with both organisations but before deciding which, if any, of the two organisations the IKD should consider becoming affiliated to, which would involve substantial fees, the IKD needs to know what it wants to achieve through the organisation, e.g. if it is lobbying in the EU on a particular point, then the IKD must have its point ready first with clear aims.

- b. Maria Bambaru proposed an international conference in or about September 2014 in Romania on behalf of the IKD. This would be an extra IKD meeting aimed at the individuals of the wider IKD family. The SG expressed doubt that such an event could succeed. He expressed the view that individuals attend conferences with their own agendas as a priority, be it networking or perhaps to hear a presentation on a topic of interest. A September conference would compete with WAD and CII, which are more readily recognised internationally as meeting individual members' requirements. The IKD can not prevent ANDR or any other member organising events but the IKD Executive has to consider carefully to which events it lends support even if only by attendance by an Executive.
- c. The VSG gave an in-depth presentation on the activities on-going and outstanding to Market the IKD. One example covered in detail was the RSS news feeds and whilst the delegates were in agreement that these projects continue the VSG complained that he needs content input from delegates.



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- d. The VSG gave an update on the Common Standard of Competence and displayed the working documents, which he would make available for inspection but not distribution.
  
- e. On the subject of marketing the IKD to other national organisations the SG suggested that the Marketing Committee target specific organisations and look at why it may be they have not already shown interest in the IKD. If suitable then an approach should be made. David Sanmartin stressed that it is not what the IKD can do for an organisation but what the organisation can bring to the IKD because the main benefit of being an IKD member is being a member in itself. Lothar Muller stated that he had dialogue with the Polish organisation and would pursue this.

11 Under Any Other Business:

- a. The IKD Code of Ethics had not been reviewed since 2008. David Sanmartin volunteered to Chair a review Committee supported by Jean Schmitt and Lothar Muller. The SG suggested that the ABI CoE be looked at as the BS102000/2013 recommended content for a CoE is based on the ABI model.
  
- b. The IKD tax status has not been considered for some time and delegates were advised that the VSG has approached two Accounting firms to contact the Treasurer with a fee proposal.
  
- c. The IKD Certificate of Excellence was discussed.
  
- d. The SG was to give a presentation on the BS102000/2013 to support the CMS moving towards a business regulatory regime but time did not permit this. The SG stated that he would annex the slides to the



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Minutes, hereto as "**D**". The SG also made reference to the following link as a good guide on the BS102000/2013 Code of Practice:

<http://www.privateinvestigatorslicence.co.uk/bs102000atp/>

12 The location for the 2015 Annual Conference was proposed by David Sanmartin to take place in Barcelona with a topic of interest presentation to follow the meeting. This was agreed.

*Close of Conference when the SG gave thanks for their efforts to the VSG, George Hirtl, Treasurer, Markus Wegst, Auditor Uffe Bodeholt, Jean Schmitt the conference organiser and everyone else for their participation and contribution to the running of the IKD.*



INTERNATIONALE KOMMISSION  
DER DETEKTIV-VERBÄNDE  
INTERNATIONAL FEDERATION  
OF ASSOCIATIONS OF PRIVATE DETECTIVES



Congress meeting 18 April 2014 – Paris, France  
REGISTRATION

VOTING MEMBERS			
Country	Member	Delegate	Signature
Executive & United Kingdom ✓	Secretary General	Tony Imossi	<i>Tony Imossi</i>
Executive	Vice Secretary General	George Hirtl	<i>George Hirtl</i>
Executive	Treasurer	Markus Wegst	<i>Markus Wegst</i>
Austria ✓	Österreichischer Detektiv-Verband	HELENA MNIICH	<i>H. Mniich</i>
Austria	EURODET		
Belgium	UPNDPBelgique		
Denmark ✓	Foreningen Danske Detektiver & Erhvervsretterforskere	UFFE BOBBHOLT	<i>Uffe Bobbholt</i>
Finland ✓	Suomen Yksityisetsivä-Ja Lakitoimistoliittory	<i>Antti Immler</i>	<i>Antti Immler</i>
France ✓	Syndicat National Des Agents De Recherches Privees	<i>DERNY &amp; Emmanuel Joly</i>	<i>Emmanuel Joly</i>
Germany BDD ✓	Bundesverband Deutscher Detektive	<i>MATHIS SANDER</i> <i>LOTHAR WÜLLER</i>	<i>Mathis Sander</i>
Germany BID	Bund Internationaler Detektive	Andreas Heim	apology received
Hungary HDA	Hungarian Detective Association		apology received
India	Association of Private Detectives & Investigators- India		
Israel	Israeli Bureau of Private Investigators		apology received
Italy ✓	Federpol	Napoloone Agatino	<i>Napoloone Agatino</i>
Latvia	Bizness Droshiba (Single Member)		
Netherlands ✓	V.P.B./Sectie A.R.S	Peter v. Rijn	apology received
Norway ✓	Norsk Forening for Etterforskning og Sikkerhet	John Chr. Grottnum	<i>John Chr Grottnum</i>
Portugal	R. Guerreiro Detectives (Single Member)		apology received
Romania ✓	Asociatia Nationala A Detectivilor Din Romania	MARIA KUMBAREI	<i>Maria Kumbarei</i>
Romania ✓	The Romanian Employers of Private Investigators	GABRIEL PINTILIE	<i>Gabriel Pintilie</i>
Slovenia	Detektivska Zbornica Republike Slovenije		apology received
Spain ✓	Asociacion Profesional De Detectives Privados De Espana	JAVIER SANMARTIN	<i>Javier Sanmartin</i>
Spain	Col.legi Oficial de Detectius Privats de Catalunya		
Switzerland ✓	Fachverband Schweizerischer Privat-Detektive	WEGST	<i>Markus Wegst</i>
Turkey ✓	Private Detective Association - Turkey	Yusuf V. DALOĞ	<i>Yusuf V. Dalog</i>
Worldwide	World Association of Detectives Inc	Matthais Willenbrink	apology received
Honorary	Richard Jaques Turner		

UKRAINE ✓

ALEX SANDOR SHMAGAYLO

Bank: Zurcher Kantonalbank, Bahnhofstrasse 9,  
CH-8022 Zurich, Switzerland





**Account of Expenses and Proceeds**

	<u>2013</u>	<u>2012</u>
<b><u>Proceeds</u></b>		
Membership contribution	€ 10'010.00	€ 9'510.00
Further proceeds	€ 0.00	€ 75.25
Bank interest	€ 0.00	€ 47.28
Loss 2012		€ 2'198.85
	-----	-----
<b>Total</b>	<b>€ 10'010.00</b>	<b>€ 11'831.38</b>
	=====	=====

**Expenses**

Expense account Secretary General	€ 1'990.00	€ 1'664.46
Expense account Vice Secretary General	€ 4'805.25	€ 1'425.46
Expense account Treasurer	€ 1'097.40	€ 970.55
Cost IKD Congress	€ 0.00	€ 0.00
Internet cost	€ 960.00	€ 1'044.00
Presents and donations	€ 0.00	€ 2'500.00
Cost Europe development	€ 0.00	€ 4'000.00
Bank charges	€ 52.42	€ 18.62
Further expenses	€ 203.37	€ 208.29
Profit 2013	€ 901.56	
	-----	-----
<b>Total</b>	<b>€ 10'010.00</b>	<b>€ 11'831.38</b>
	=====	=====



# **IKD** Financial Statement as per December 31, 2013

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## **Balance Sheet**

### **Assets**

	<u>2013</u>	<u>2012</u>
Bank balance (ZKB)	€ 32'271.80	€ 31'370.24
ZAD Shares	€ 700.00	€ 700.00
	_____	_____
<b>Total</b>	<b>€ 32'971.80</b>	<b>€ 32'070.24</b>
	=====	=====

### **Liabilities**

Association property as per Dec. 31	€ 32'971.80	€ 32'070.24
	_____	_____
<b>Total</b>	<b>€ 32'971.80</b>	<b>€ 32'070.24</b>
	=====	=====

Dear Mrs Bumbaru,

First of all, let me thank you for your interest in our organization, it would be a pleasure to work hand in hand with the International Federation of Detectives Associations.

In response to your request, here is some information regarding the European Council of the Liberal Professions (CEPLIS).

As you might already know, CEPLIS is an "umbrella" organization that brings together national inter-professional associations (such as UKIPG in the UK, UNAPL in France, UP in Spain, etc.) as well as monoprofessional European associations representing professions such as the nurses (FEPI), engineers (FEANI), psychologists (EFPA), surveyors (CLGE), notaries (FANE), etc. In total more than 40 organisations are today affiliated to CEPLIS.

The aims of CEPLIS, as described in the statutes are, to "Co-ordinate and defend the moral, cultural scientific and material interests of the liberal professions; Implement any information type action which may help to achieve the objectives defined in the previous item; Create or participate in all necessary organisations or services, and in general to implement all measures which may contribute to accomplishing the objective of the association."

In practice, CEPLIS is at the same time an observatory, a forum, an interest group and an embassy for the important socio-economical family of the liberal professions.

CEPLIS' secretariat, located in Brussels, follows closely all European Union matters regarding these professions and communicates them to its member organisations through the weekly "CEPLIS Telegram" providing a political analysis on these matters. Information regarding a specific profession or a group of professions is directly transmitted to the competent organisations. Members are also invited to ask for feedbacks and advice from the secretariat. However, it is important to take into account that, according to its statutes, "CEPLIS shall not take sides in a conflict involving different professions represented by it, different representations of the same profession at the European level, or different interprofessional organisations within any one state."

Matters related to one specific group of professions are discussed within working groups of CEPLIS (currently, there are 6 of them, including on "European Financing", "Health care", "European Directives of importance for the professions", "Continuous Professional Development", etc.). CEPLIS' decisions are taken by the executive board elected by all active members for a mandate of 3 years. Supported by the secretariat (staffed by 3 to 4 political scientists and EU affairs experts), this executive board manages contacts with European institutions and represents CEPLIS in all relevant forums.

Present at the European level for many years, CEPLIS has built a favourable and broad network with the European institutions. Today, CEPLIS is recognized by the European Economic and Social Council (EESC) and is directly involved in its work. The organization also keeps close ties with the DGs of the European Commission in charge of competition, internal market, health, research, etc. and has built convivial friendships with many Members of the European Parliament with a specific interest for liberal professions. Simultaneously, CEPLIS is regularly consulted on topics discussed by the European Social Dialogue thanks to its strategic partnership with EUROCADRES. Several times a year, CEPLIS organises or co-organises conferences aimed at building bridges between European civil servants, MEPs and

representatives of our professions, giving the opportunity to our member organisations to defend their point of views and increase the visibility of their sector.


Thanks to its networks and efficient actions, CEPLIS is proud to have had a significant impact on various EU documents dealing with liberal professions. Recently, CEPLIS' efficient lobbying has allowed the organisation to be a member of the very exclusive European Commission's working group regarding Entrepreneurship in the field of the liberal professions. Finally, CEPLIS is the founder of the Institute for Research on the Liberal Professions.

Membership fees for monoprofessional or observer members of CEPLIS vary between 2.000 and 6.000€ per year according to the number of their members.

I hope this answers all of your questions regarding our work. More information can also be found on our website : [www.ceplis.org](http://www.ceplis.org)

I remain at your entire disposal for any other information and I hope to have the pleasure to start a fruitful collaboration with your organization in the future.

Pr. Dr. Theodoros Koutroubas  
Director General  
CEPLIS



Tony Imossi  
Secretary General

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[www.ik-d.com](http://www.ik-d.com) 1

BRITISH STANDARDS INSTITUTION

**bsi.**

BS 102000  
Code of Practice  
for the provision of investigative  
services

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**bsi.** BS 102000  
Code of Practice  
for the provision of investigative services

- Origins in 1901
- World-wide accreditation
- A Standard creates a specification, process or code of practice to capture a rigorous structured methodology and/or set of principles to be adhered to in a particular discipline
- It is a collective work created by sector agreement and consultation

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BS 102000  
Code of Practice  
for the provision of investigative services

Why?

- The Standard aims to help Providers demonstrate professionalism, accountability and offers the means to implement licensing for businesses
- Two-tier system of regulation:
  1. Business licensing
  2. Operative registration/licence

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BS 102000  
Code of Practice  
for the provision of investigative services

- Raise standards, ensure greater consistency
- Vet people in the industry and in particular exclude criminal elements and those who abuse positions of trust

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BS 102000  
Proving Ethical Decisions Process  
The Six Pillars of Character  
(Josephson Institute)

Trustworthiness  
Respect  
Responsibility  
Fairness  
Caring  
Citizenship

Helps detect situations when we focus so hard on upholding one moral principle that we sacrifice another; where intent on getting a job done, we ignore how.

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BS 102000  
Code of Practice  
for the provision of investigative services

## Outline

- Definitions
- Investigative Service Providers
- Resourcing
- Client Instructions

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## Definitions

- Client
- Independent adjudication
- Investigative services
- Service provider
- Owner
- Investigator
- Legal person
- Subcontractor
- surveillance

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### Investigative Service Provider

- Structure
- Finances
- Insurance
- Legal Compliance
- Code of Conduct
- Subcontractors

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### Resources

- Staffing and subcontractors
- Premises
- Equipment

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- Staffing and subcontractors:
  - Selection and screening
  - Change in circumstances
  - Health
  - Licensing status
  - Training
    - Policy
    - Induction
    - CPD
    - Training records
  - Identification

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### Client Instructions

- Scope of investigative services
- Due diligence
  - Conflict of interest
  - Identity of client
  - Management of information
- Conducting the investigation
  - Planning
  - Information gathering
  - Analysis and review
  - Completion

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### Information Gathering


- Implementation
- Interview witnesses
- Interview suspects
- Search for information / evidence
- Basic surveillance
- Knowledge of laws and standards

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**bsi.**   
BS 102000  
Code of Practice  
for the provision of investigative services

- Developed in response to PHASC recommendations
- Not dependant on statutory regulation
- Raises standards and creates consistency
- Ensures accountability
- Creates a framework for competence

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Tony Imossi  
Secretary General

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